

OFFICIAL BOARD PROCEEDINGS: Keota Community School District

Keota School District Board of Education Meeting Keota Elementary School Media Center/Virtual Zoom Meeting Keota, IA 52248 Thursday May 14, 2020 6:00 P.M.

President Billie Kindred called the meeting to order and read the mission statement.

Board members present: Pat Hammen, Andy Conrad, Jim Tinnes, Billie Kindred Board members absent: Aaron Sieren

Also present: Superintendent Jim Henrich, Board Secretary Gina Bennett, Elementary Principal Alex Klopfenstein

Andy Conrad moved to adopt the agenda as amended. Seconded by Jim Tinnes. Motion carried 4-0.

Student Reports/Programs/Celebrations - None at this time.

Community Public Participation - None at this time.

Approval of Board Meeting Minutes - Approve the minutes from the FY 20-21 Budget meeting minutes and previous regular monthly meeting.

Financial Report - Approve the current financial report of the district submitted by Business Manager Jeff Dieleman.

Approval of Summary of List of Bills - Approve the bills as listed and prepaid bills.

Approval of Open Enrollment Requests - Debra and Johnny Swartz requested permission for their children, Kate, grade 7, Rebecca, Grade 2, Trent, Grade 4, Cassandra, Grade 8, Danika, Grade 2, Emerson, Grade 5 to open enroll from the Keota CSD to Mid Prairie CSD.

Approval of Fund Raising Requests - None at this time.

Resignations - Mikayla James - 4th Grade instructor, Alex Klopfenstein - Elementary Principal, Connie Baker - Elementary Associate

New Hires - Leah Hayes - Preschool instructor, Kelsey King - 5th/6th grade teacher

Pat Hammen moved to approve the consent items. Seconded by Andy Conrad. Motion carried 4-0.

CARES Act Review- Superintendent Henrich reported on the CARES Act from the federal government which recently gave the State of Iowa \$64 million for school districts. Keota CSD will receive \$35,000. This money is to be ear marked to use for anything related to COVID 19 and related costs.

Approval of 2020 Senior List for Graduation- Jim Tinnes moved to the accept the 2020 Senior List for Graduation with student #7 exempt. Seconded by Andy Conrad. Motion carried 4-0.

Approval of Gym Floor Bid - Pat Hammen moved to accept the bid as presented from FLR Sanders for the gym floor. Seconded by Jim Tinnes. Motion carried 4-0.

Approval of roof top unit repairs - Andy Conrad moved to accept Phase 1 of the repairs which includes the cafeteria and 3 classrooms proposed by AAA Mechanical Contractors. Phase 2 would be the elementary units. Seconded by Pat Hammen. Motion carried 4-0.

Approval of parking lot repairs - Jim

Tinnes moved to accept the parking lot repair proposal submitted by L.L. Pelling, Seconded by Andy Conrad. Motion carried 4-0.

Approval of Resolution to Suspend Graduation Requirements for Class of 2020 -

KEOTA COMMUNITY SCHOOL DISTRICT PANDEMIC RESOLUTION REGARDING SUSPENSION OF GRADUATION REQUIREMENTS FOR THE CLASS OF 2020

Director Andy Conrad introduced and caused to be read the Resolution herein-after set out and moved its adoption; seconded by Director Pat Hammen after due consideration by the Board, the President put the question upon the adoption of said Resolution and, the results of the roll call vote were:

Aye: Pat Hammen, Jim Tinnes, Andy Conrad, Billie Kindred

Nay: None

Whereupon the President declared said Resolution duly adopted as follows:

WHEREAS, on April 10, 2020 Governor Reynolds issued a Proclamation of Disaster Emergency temporarily suspending the provisions in Iowa law requiring curriculum standards and completion of specific units of credit for completion of a high school program of study to the extent such provisions would hinder Iowa school districts in assisting the Iowa high school graduating class of 2020 in completing a course of study during this disaster emergency.

WHEREAS, District Policy 505.5 Graduation Requirements sets out the courses students must successfully complete in order to graduate which are based upon the provisions in Iowa Law requiring the completion of specific units of credit for completion of a high school program of a student which Governor Reynolds has temporarily suspended for the graduating class of 2020.

WHEREAS, District Policy 209.4 Suspension of Policy provides that the Board may, in extreme emergencies of a very unique nature, suspend policy and further provides that it is within the discretion of the Board to determine when an extreme emergency of a very unique nature exists.

WHEREAS, the Board has determined that present circumstances constitute an extreme emergency of a very unique nature which provide adequate and appropriate grounds to suspend District Policy 505.5 Graduation Requirements for the graduating class of 2020.

NOW, THEREFORE, BE IT RESOLVED that the provisions of District Policy 505.5 Graduation Requirements are suspended for the graduating class of 2020.

Passed and approved May 14, 2020

Approval of Pass/Fail grades for 2nd semester of 2019-20 school year - Jim Tinnes moved to approval acceptance of pass/incomplete grades for 2nd semester of the school year 2019-20. Seconded by Andy Conrad. Motion carried 4-0.

Superintendent & 9-12 Principal Report - Superintendent Henrich reported that the lunch program numbers remain steady in the upper 50's. Henrich recommended that May 31st be the date to hold

commencement with plans to have the graduates walk one by one through the high school one last time, received their diploma from Superintendent Henrich and Board President Billie Kindred in the gym and then return to their cars. Each graduate may only bring with them their parents. Henrich will be looking for a date in June or July to hold a formal graduation ceremony depending on Department of Health criteria. Crystal Wright has done an audit of elementary students to see who has internet for on line learning opportunities. Around 83% of elementary students have internet services. Grades 7-12 were surveyed and with about 80 responses, 95% have internet and 78% have printers. The TLC committee and Elementary Principal Klopfenstein and Henrich will be working on the Return to Learn that needs to be submitted to the Department of Education by July 1st.

Prek-8 Principal/Curriculum Report - Elementary Principal Klopfenstein reported placements for next year and anticipated numbers. He is also working on getting materials ordered for the upcoming year.

Business Manager Report - Bank statements have been balanced for April and May payroll was run. Invoices were read for payment. Financial statements and board packets were prepared.

The next regular monthly meeting will be June 11, 2020 at 6:00 PM in the elementary media center.

The meeting adjourned at 7:06 PM.

Board President

Board Secretary

AAA Mechanical Contractors, In-Replace Thermocouple On Kitchen Kettle ... 454.82

Henrich, James-Reimb Mileage ... 33.60

Home Depot Pro-Kitchen/Custodial Supplies 169.36

Iowa Communications Network, Finance Division-Telephone/Internet 339.75

Iowa School Finance Information Services-Background Checks..... 76.50

Josten's, Inc-Yearbook Payment Final Payment..... 1,632.00

Lynch Dallas, P.C.-Legal Services ... 66.00

Medical Enterprises-IDATP Annual Dues/Per Driver Collection..... 335.00

Plasmacam, Inc-Plasma Cutter -Pekins Fund..... 9,956.68

Vendors Listed: 9 Total: 13,063.71

Marco Technologies LLC-Office Copier Meter Reads..... 1,709.80

School Specialty Inc.-Instructional Supplies 58.19

Woltering, Tom-Reimb For Bus Parts/Mileage..... 11.76

Vendors Listed: 3 Total: 1,779.75

AAA Mechanical Contractors, In-Filters /Line Repair/Boiler Repair... 12,244.96

Alliant Energy Company -Electricity 5,072.91

Berg, Kari-Reimb For College Tuition (1/2)..... 723.00

Central Lee Music Boosters-Show Choir Festival Registration..... 250.00

City Of Keota-Water And Sewage..... 181.50

Fluency Matters-TPRS Publishing -Spansih Curriculum 1,684.00

Infrastructure Technology Solutions -Adm/Tech Support 2,429.93

Iowa Telecom, Windstream -Telephone 671.29

Menard, Inc.-Transportation -Seafoam 20.91

Montz, Noel-Solo Contest Judge...112.50

Omni Cheer-Cheerleading Supplies... 43.90

Washington Patrons Of Performing Arts-Show Choir Entry Fee 300.00

Wolf Floral-Homecoming Flowers -Cheer 24.50

Vendors Listed: 13 Total: 23,759.40

AAA Mechanical Contractors, In-Pulley On Blower Fan/Heater Coil ... 2,485.41

Anderson Erickson Dairy -Purchased Food 561.08

Center Point Energy Services, Retail, LLC-Natural Gas..... 5,012.73

Cox Sanitation & Recycling, In -Garbage Collection 45.00

Earthgrains Baking Companies, Inc. -Purchased Food 59.60

Farmers Cooperative Association -Fuel/Supplies 609.45

Indian Hills Golf & Country Club-Golf Fees..... 0.00

Infrastructure Technology Solutions -Adm/Tech Support..... 4,830.00

Iowa Communications Network, Finance Division-Telephone/Internet 329.87

KCII Radio-48 30 Second Commercials 455.04

Martin Bros. Distributing Co. -Purchased Food 1,563.92

Mid-America Publishing Corporation -Publish Board Minutes 58.03

Rev Trak-Fees For Online Payment System 20.29

S.J. Smith Welding Supply-Indus. Arts Instructional 21.60

Sinclair Tractor-Transportation Parts 51.32

Truevalue Commercial Supply -Custodial Supplies 108.48

WMPF Group, LLC-Golden Triangle Feature 100.00

Vendors Listed: 17 Total: 16,311.82

AAA Mechanical Contractors, In -Repair To Kitchen Washer /Lounge Toilet 2,064.30

D & R Pest Control-Pest Control (Formerly General Pest Con)..... 40.00

Henrich, James-Reimb Student Council Supplies 117.32

Home Depot Pro-Kitchen/Custodial Supplies 1,510.70

Indian Hills Comm. College Contracted Classes - Spring 2020..... 12,570.19

Iowa School Finance Information Services-Background Checks..... 34.50

Keota Community School-Investment Reimb For Baseball/Athletic Supplies 471.83

Keota Eagle Foods-Instructional Supplies-FCS 68.32

Mason City Community School District-Special Ed Tuition 342.48

Mid-Prairie Community Sch.-Dis Shared Librarian-Final Payment 19-20... 188.20

School Bus Sales Co.-School Bus Parts 271.97

Schumacher Elevator Company -Repairs/Maintenance 211.68

SEIS Health Care Plan -Health Insurance..... 44,434.24

South East Iowa Bandmasters Association-South East Iowa Bandmasters Honor Band..... (30.00)

Vendors Listed: 14 Total: 62,295.73

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OFFICIAL COUNCIL PROCEEDINGS: City of Keota

CITY OF KEOTA COUNCIL PROCEEDINGS May 18, 2020

The Keota City Council Meeting was called to order at 7:00 p.m. on Monday, May 18, 2020, by Mayor Anthony Cansler.

Council members answering roll call were: Curt Burroughs, Keith Conrad, Rod Hill, and Mike Bender. Matt Greiner was unable to attend. City Employee present was Tomisha Hammes. Also in attendance was Kathy Davis, Jim Tinnes, Patty Tinnes, Heath McDonald, Marcelene Juniper, Karen Sypher, Denny Baumert, Kathy Ewald, Judy Sigler, Carl Sigler, Sue McDonald, Mike McDonald, Rich Klein, Danielle Imhoff, and Lindsay Imhoff.

Councilman Burroughs gave the Invocation.

Mayor Cansler opened up the Public Hearing for the FY20 Budget Amendments. The clerk stated she received no written or verbal comments, concerns or questions in regards to the published amendments. There were no comments from the citizens in attendance.

Motion was made by Councilman Bender to close the Public Hearing. Councilman Conrad seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays - None; Abstain - None; Absent - Greiner. Motion passed with a majority vote.

The Mayor opened the regular meeting.

Motion was made by Councilman Conrad to amend the agenda adding in Citizen Comments before Department Reports. Councilman Burroughs seconded the motion. Motion passed with a majority vote.

Motion was made by Councilman Burroughs to approve the consent agenda including minutes from the May 4, 2020 meeting, April month end financials, and payment of bills. Councilman Conrad seconded the motion. Motion passed with a majority vote.

CITY OF KEOTA MAY 18, 2020 COUNCIL MEETING FOR PERIOD MAY 5 - May 18, 2020

Payee-Comment.....Amount Conrad, Douglas L.-Payroll \$1,803.00

Greiner, Ashley-Payroll.....\$25.22

Greiner, Tonia-Payroll\$745.97

Hammes, Tomisha-Payroll.....\$1,037.03

Miller, Kevin-Payroll.....\$1,207.77

Slaubaugh, Kevin L.-Payroll \$1,458.56

EFTPS-Employee Withholdings.....\$1,808.36

Jeffery Garman-Cemetery Mowing Contract.....\$1,875.00

Keota Eagle Foods-City Hall -Cleaning Supplies\$20.42

Shipley Masonry LLC-Ball Association Concrete at Fields-Grant.....\$11,800.00

Menards-Streets-Pot Hole Patch...\$119.85

Keota Lawn & Power Equipment -Parks-Operating Supplies.....\$93.05

Ion Environmental Solutions -Water/Sewer-May Operations /April Non-Routine Labs\$2,024.20

Mid-America Publishing Corp. -All Dept. Printing/Publishing ...\$818.54

Keota Transmission & Repair-Streets /Sewer/Water-Veh. O & M.....\$491.81

Vittetoe Inc.-Parks -Operating Supplies\$8.28

Central States Group-Water -Badger Model Supplies.....\$137.15

Water Solutions Unlimited-Water -Chloride\$350.03

Cargill-Water-Salt\$5,031.67

US Cellular-All Dept. Cell Phones.....\$189.56

Farmers Cooperative Association -All Dept. Veh. O & M.....\$357.72

Tom Woltering-Cemetery -Spraying.....\$793.41

JJ Nighting Co.-Parks -Operating Supplies\$584.74

Municipal Supply Inc.-Water

-Fire Hydrant.....\$2,831.30

Windstream-All Dept. Phone/Fax ...\$188.44

TOTAL\$35,801.08

Citizen Comments: Jim Tinnes asked the Council if they were planning on repealing the whole Noise Ordinance. The Mayor responded that yes, the Council was planning on repealing the whole ordinance. Kathy Davis, Judy Sigler, Kathy Ewald, and Jim Tinnes spoke in favor of keeping the current burn ordinance in place and not allowing leaf and garden waste to be burned. Sue McDonald and Danielle Imhoff spoke in favor of allowing burning regulations allowing leaf and garden waste burning in Keota.

Department Reports: -Officer Doug Conrad submitted a written report. For the reporting period of May 1 through May 14 there were nineteen (19) service calls/complaints and no citations issued. Service Calls/Complaints: one burglary, one theft, two simple assault, one weapons, two family and children, one disorderly conduct, one suspicion, three assist and serve, one attempt to locate, one civil dispute, one dog/cat/misc. animal, one traffic violation, three harassment.

-Library - Councilman Burroughs was given an update prior to the meeting. The library is open to the public and averaging about ten to twelve patrons a day. There has been requests for playing games on the computer, but currently the library is only allowing essential use of the computers. The Board is looking into creative ways to still have the Summer Reading Program.

-Public Works - The fire hydrant at the corner of North McKinley Street and Keokuk Avenue will be replace on Thursday, May 21, 2020.

Motion was made by Councilman Conrad to approve Resolution 2020-25: FY20 Budget Amendments. Councilman Burroughs seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays - None; Abstain - None; Absent - Greiner. Motion passed with a majority vote.

The clerk did the second reading of Ordinance 2020-279: Sewer Rate Increase. The clerk did the first reading of Ordinance 2020-282: Open Burning Regulations.

The clerk did the first reading of Ordinance 2020-283: Noise Ordinance Repeal.

Motion was made by Councilman Bender to waive the 2nd and 3rd reading of Ordinance 2020-283: Noise Ordinance Repeal. Councilman Conrad seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays - None; Abstain - None; Absent - Greiner. Motion passed with a majority vote.

Motion was made by Councilman Burroughs to approve Ordinance 2020-283: Noise Ordinance Repeal. Councilman Bender seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays - None; Abstain - None; Absent - Greiner. Motion passed with a majority vote.

Ordinance No. 2020-283: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KEOTA, IOWA, 2017, BY AMENDING PROVISIONS PERTAINING TO THE NOISE ORDINANCE.

BE IT ENACTED by the City Council of the City of Keota, Iowa:

SECTION 1. Title VI, Chapter 25 of the City of Keota, Iowa, 2017 Municipal Codebook of Ordinances, is hereby repealed.

SECTION 2. REPEALER. That all other ordinances or parts of ordinances in conflict herewith are repealed.

SECTION 3. SEVERABILITY CLAUSE. That if any section, subsection, sentence,

clause, or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Keota, Iowa, hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Keota City Council on the 18th day of May, 2020.

The clerk did the first reading of Ordinance 2020-284: Animal Ordinance

There was discussion on possible Wilson Memorial Park updates. The clerk has looked into the REAP Grant through the Iowa DNR, Walmart Community Grant, and Alliant Energy Community Grant. Deadlines are in August and September. The Council wished to extend an invitation to the Keota Ball Association and Keota Unlimited to attend the June 1, 2020, Keota City Council meeting to work together on a plan for updates to the park.

A Grant Submission Request Information form was presented. This form would need to be filled out by any organization or department wanting to apply for a grant that would either be on city property or need a resolution passed by the Keota City Council. The form can be found on the city's website at www.keotaiowa.org under shortcut forms on the home page.

Motion was made by Councilman Conrad to approve the building permit for a fence for 114 N. Fulton Street. Councilman Bender seconded the motion. Motion passed with a majority vote.

April 2020 - Month End Financials

Beginning Balance Receipts .. Expenditures. End Balance

Library CD 1\$39,174.23.....\$39,174.23

Library CD 2\$30,796.36.....\$30,796.36

Sewer CD\$144,633.11.....\$144,633.11

Sewer Veh CD\$20,436.52.....\$20,436.52

Water CD\$68,958.00.....\$68,958.00

Water Veh CD.....\$420.79.....\$420.79

Dare\$877.62.....\$877.62

Police Forfeiture\$572.49.....\$572.49

Gen FD Inv\$1,448.49.....\$0.12.....\$1,448.61

Gen FD Libr Inv\$4,977.48.....\$0.41.....\$4,977.89

Lib Building\$1,304.34.....\$0.11.....\$1,304.45

Lib Memorials\$305.81.....\$305.81

Perpetual Care Fund\$7,509.55.....\$0.62.....\$7,510.17

Police Vehicle Inv\$22,295.67.....\$1.83.....\$22,297.50

Park & Cem Veh.\$8,604.89.....\$0.71.....\$8,605.60

City Hall Bldg Rpr\$19,203.46.....\$1.58.....\$19,205.04

Civil Defense Fu\$3,172.76.....\$0.26.....\$3,173.02

Keota Daycare\$1,189.34.....\$0.10.....\$1,189.44

Wilson Memorial Lib\$17,561.65.....\$1.44.....\$17,563.09

T&A Meter Inv.\$23,655.33.....\$1.94.....\$23,657.27

Sidewalk Savings\$14,516.66.....\$14,516.66

Wtr Veh Savings\$24,454.30.....\$24,454.30

Wtr Twr Main Savings.....\$9,639.36.....\$9,639.36

Sewer Veh Savings\$8,115.71.....\$8,115.71

Snow Equipment Savings\$5,068.96.....\$5,068.96

Checking\$475,057.16.....\$210,076.06.....\$120,612.92.....\$564,520.30

General\$113,641.34.....\$107,742.88

General-Local Option\$5,120.19.....\$5,120.19

Dare\$11,750.94.....\$6,203.86.....\$5,547.08

Road Use\$33,309.59.....\$13,887.44.....\$19,422.15

Employee Benefits\$4,991.65.....\$4,991.65

Debt Service\$4,797.65.....\$6,186.46.....\$1,388.81

Form 653A			Iowa Department of Management		
NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET					
Keokuk County Emergency Management					
Fiscal Year July 1, 2019 - June 30, 2020					
The Emergency Management Commission of the above-named County will conduct a public hearing for the purpose of amending the current budget for the fiscal year ending June 30, 2020					
Meeting Date:	Meeting Time:	Meeting Location:			
June 9, 2020	09:00 AM	Keokuk Co EOC, 1303 200th Ave, Sigourney			
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.					
PROPOSED EXPENDITURE SUMMARY					
EXPENDITURES:	From	To	Reason		
Administration and Operations	62,902	83,402	COVID-19 Response		
Capital Outlays					

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BOARD PROCEEDINGS: Tri-County CSD

Tri-County Community School District May 18, 2020 Regular Meeting Minutes

The Tri-County Community School District Board of Education Regular Board Meeting was held on Monday, May 18, 2020 at the Tri-County Schools Board Meeting Room, Central Office at 3003 Hwy 22, Thornburg, Iowa and Electronically for the community as per Iowa Code 21.8 due to Covid-19 Pandemic by zoom. Board members present: Ryan Hull, Chad McKain, Travis Molyneux, Matthew Steinke. Board members present by zoom: Heather Schmidt. Also present: Superintendent Chad Straight, Business Manager Stacey Kolars, Board Secretary Shelly Koehn, Principal Jennifer Berg, Athletic Director Scott Edmundson. Interested patron by zoom.

Opening, Roll Call. The Regular meeting of the Tri-County Community School Board of Directors was called to order by President Steinke at 5:30 p.m. on Monday, May 18, 2020. Motion to open the Regular meeting by Hull; second by McKain. Motion carried 5/0. The following members answered roll call: Ryan Hull, Chad McKain, Travis Molyneux, Heather Schmidt, Matthew Steinke.

1. Motion to approve consent items of: Agenda, April 6, 2020 Regular meeting minutes, Financial Reports, Summary listing of bills, Resignation of Vickie Campbell as associate, Vince Hraskey as Junior Class Sponsor, Sabrina Ryan as National Honor Society and Student Council, Andy Thomas as Weightlifting sponsor, Ben Edmundson as JH Football Coach, Megan Snakenberg as Junior Class Sponsor, Michaela Lundy as Assistant Girls' Basketball Coach by Hull; second by McKain. Motion carried 5/0.

2. Communications and Reports: Students/Program reports: Berg reported on Graduation. Community/Public request: Berg thanked Tami Gilliland from the Community Outreach Center in Keokuk County for donations towards the grab and go program, thanked Larry Smith with the Keokuk County Emergency Management System for the donation of antibacterial hand soap for the kitchen, thanked Ms. Berg, Mr. Edmundson, Mr. Hraskey for donation of the Class of 2020 photo signs, thanked Andy Thomas, Paty Davis, Victoria Heady, Patricia Bedia, Shannon Stanely, Josh Icenbice, Lynn Van Patten, Adrienne Thomas for helping with meal deliveries, a special thank you to Tammy Pierce and Gina Smith for preparing all the food for the grab and go program. Board Report: None. Superintendent report: Straight reported on the bleacher and scoreboard projects, "Return to Learn" plan, thanked the Board for their service for Board Appreciation month. Principal Report: Berg reported on student item pick up days, Activity Director Report: Edmundson reported on

the Sharing Agreement for Wrestling accepted by IHSAA, shared a participation survey, encouraged coaches to check in on athletes, SICLAD meeting report.

3. Old Business: PPEL and SAVE projects: Straight reported on ongoing projects. No action.

4. New Business: Employment of Personnel: Julie Wagner as Cook at \$9.00/hour, Jenna Thomas as Summer Custodian at \$9.00/hour, Brayden Monore as Summer Custodian at \$9.00/hour by McKain; second by Hull. Motion carried 5/0. Motion to deny late file open enrollment of Collins for 20/21 school year by Hull; second by McKain. Motion carried 5/0. Motion to approve the IPSIP Insurance quote by McKain; second by Hull. Motion carried 5/0. Motion to approve the SU Insurance quote by Hull; second by Molyneux. Motion carried 5/0. Motion to approve sharing agreements with Sigourney CSD for Transportation Director and Librarian and English Valleys for Secondary Art Teacher by McKain; second by Hull. Motion carried 5/0.

5. Board talking points: None.

6. Next board meeting: June 15, 2020 at 5:30 PM.

Motion to adjourn at 6:08 p.m. by Hull; second by Molyneux. Motion carried 5/0.

Board Secretary

May 18, 2020 Bills

FUND 10 GENERAL

Vendor-Description	Amount
AAA Mechanical Inc	
-Back flow inspection	\$481.00
All American Termite & Pest Co	
-Pest Control	\$75.00
Alliant Energy-Electricity	\$2,137.21
Casays Business Mastercard	
-Vehicle Fuel	\$335.34
Cory Hall Photography-Graduation Ceremony Photographs	\$150.00
Cox Sanitation & Recycling, Inc	
-Garbage	\$333.00
Dara Fisher-ESL endorsement	\$53.00
Eddyville-Blakesburg-Fremont CSD	
-Open Enrollment S2	\$2,825.00
Electronic Engineering	
-Camera System Upgrade	\$105.00
English Valleys Csd-Open Enrollment 19/20 S2	\$63,992.00
English Valleys Csd-Open Enrollment TLC 19/20 S2	43,591.50
Farmers Lumber Company-Anchors for softball bleachers	\$109.58
First National Bank Omaha	
-Postage	\$1,044.20
Great Prairie Aea-Young Writers' Conference	\$16.00
H & M Farm & Home Supply Co	
-Maintenance Supplies	\$96.10
Hoglund Bus And Truck Co.	
-Bus Part	\$201.15
ICN-Internet	\$158.22
Indian Hills Comm. College	
-College Classes	\$5,600.00

Ion Environmental Solutions LLC	
-Waste Water Testing	\$1,283.00
Iowa Communications Network	
-Internet/Phone	\$157.79
Iowa School Finance Information Service-Background Checks	\$42.00
Johnson Controls Fire Projection	
-Annual Inspections	\$179.55
Kabel Business Services-Flex	
-Flex Participant Fee	\$18.60
Keith Molyneux-Mowing	\$1,100.00
Lynch Dallas, PC-Legal Services	\$148.50
Mid-American Publishing Corp.	
-Legal Publications	\$180.70
Open Road Driving School	
-Driver Education	\$2,370.00
Oskaloosa Glass & Millwork Inc	
-Bus window glass	\$96.00
Poweshiek Water Association	
-Water	\$190.30
Quill Corporation-Office Supplies	\$307.97
Randy Schmidt-Vehicle Washes	\$45.00
School Bus Sales-Bus Part	\$21.10
Sigourney Body Shop-Bus Window Repair	\$46.50
Tri-County Activity	
-Protective Equipment	\$322.00
Tri-County Activity-Student Dues	\$90.00
True Value-Brooklyn-Wax and stripping pads	\$160.42
Walsh Door & Hardware-Camera System Maintenance	\$264.00
Windstream-Phone	\$439.85
	\$88,766.58

FUND 21 ACTIVITY

Dannco, Inc-Football Helmet Reconditioning	\$322.00
	\$322.00

FUND 33 SAVE

Aaron Shipley-Concrete for Softball Bleachers	\$4,500.00
Chad Little-Heating/Cooling Concession Stand	\$3,815.00
Communications Engineering Company (CEC)-Phone System Maintenance	\$846.00
Grant Wood Aea-Business App 4th Quarter	\$1,775.00
Grant Wood Aea	
-Technology Services	\$6,333.32
Jimmie L Schultz	
-Parking lot gravel	\$1,680.00
	\$18,949.32

FUND 36 PPEL

Promounds, INC-Bleachers	\$25,411.35
rSchool Today-Activity /Facility Scheduler	\$1,200.00
Stuppy, INC-Greenhouse Project	\$1,228.00
	\$27,839.43

FUND 61 NUTRITION

Anderson Erickson Dairy Co-Milk	\$540.37
Martin Bros Distributing Co	
-Food Supplies	\$5,806.61
	\$6,346.98

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PROCEEDINGS: Delta

DELTA CITY COUNCIL MEETING WEDNESDAY, MAY 13TH, 2020 - 6:00PM

DELTA CITY HALL

The Delta City Council met in regular session, Wednesday, May 13th, 2020 at the Delta City Hall. Mayor pro tem called the meeting to order at 6:00 p.m. Councilmembers answering roll call were as follows: Walker, Todd Fisher, Barb Fisher, Rasplicka and Robertson. Mayor Votroubek arrived at 6:10 p.m. Also present, City Clerk, Alice Robertson.

Upon motion by Todd Fisher and second by Barb Fisher, the consent agenda with items including: Tobacco permit renewal for the Delta Grocery Store; March 11, 2020 minutes; April and May 2020 water billing reports; March and April 2020 treasurer's reports and April and May 2020 bills was approved as presented. Roll Call Vote: Walker, aye; Todd Fisher, aye; Barb Fisher, aye; Rasplicka, aye; Robertson, aye. (In April 2020 there was no Council Meeting held due to the COVID-19 Virus Outbreak)

Old Business: Code Book - RV / Camper Ordinance and Fireworks Ordinance modifications to both codes. Also updates to letters being sent to residents to clean up their yards. The 2020 ICAP Grant request for (dead) tree removal.

New Business: Mowing Assessments 2019 and Utility Assessments 2019/2020. During the Mayor / Maintenance Report discussion was held about the annual Spring Clean-up. The clerk advised the City had received approval from Waste Management to have the usual clean-up drive with two roll-offs to be placed at the lagoon site south of town. All city residents who pay for garbage will be allowed to take excess refuse to be placed in the bins. Social distancing is advised. The clean-up will be held Friday, June 5th and Saturday, June 6th from 8 a.m. to 4 p.m. When the bins are full the gate will be closed and locked.

There being no further business to discuss at this time, upon motion by Todd Fisher and second by Rasplicka, the meeting adjourned at 7:05 p.m. All ayes.

The next regular meeting will be Wednesday, June 10th, 2020 at the Delta City Hall.

Mayor Rudy Votroubek

Attest: Alice Robertson, City Clerk

MARCH 2020 Disbursements by Fund General Fund

Breman & Sons, tree removal	3700.00
Sigourney Heating & Air, repair furnace	410.18
Windstream	115.68
IPERS	696.05
IRS 941 taxes	1164.63
Waste Management	1746.80
Mid-America Pubs	273.35
Wal-Mart, supplies	81.71
Delta Dental	114.44
Heslinga, Dixon & Hite, attorney fees	408.85
Cobb Oil, gas & diesel	346.06
Key Co-op, tank fill	492.45
H&M Farm & Home, supplies	62.86
The Garden Gate, memorial Dave Prell	205.00
Alliant	1219.32
Area 15 RPC,	
1/2 payment code book	1250.00

J.J. Nichting, tractor implement 1/2 payment	1127.00
Wellmark BCBS, ins.	416.40
Medicare BlueRx, ins.	42.00
D.J. Davis Trucking, rock hauling	143.34
Douds Stone, rock	357.68
TOTAL	14373.80

Water Fund

US Cellular	105.52
Rudy Votroubek, 2 locates	150.00
Sigourney PO, stamps	270.00
WRWA, usage	1609.70
Metafab Pipe Works, weld meter pit door	100.00
Alliant	85.35
TOTAL	2320.57

Sewer Fund

USA Bluebook	84.88
Alliant	620.93
Keystone Labs, testing	68.15
TOTAL	773.96

MARCH 2020 Receipts by Fund

General Fund	781.32
Local Option Sales Tax Fund	1600.62
Road Use Fund	1218.01
Trust & Agency Fund	338.52
Water Fund	9714.27
Sewer Fund	3764.17
Garbage Fund	2122.44
TOTAL	19539.35

APRIL 2020 Disbursements by Fund General Fund

IPERS	720.60
IRS 941 taxes	1209.48
Treasurer St. of IA, emp taxes	247.00
Windstream	115.68
Waste Management	1746.80
Cobb Oil, gas & diesel	371.96
Haines Auto, parts	191.01
Mid-America Pubs	61.59
Alliant	1215.96
H&M Farm & Home, supplies	25.92
J.J. Nichting, tractor implement 1/2 payment	1127.40
Iowa Prison Ind., signs	227.37
Bill Patterson, truck repair	500.00
MedicareBlueRx, ins.	42.00
Douds Stone, rock	294.80
Delta Dental, ins.	57.22
TOTAL	8154.79

Water Fund

Treasurer, St. of IA, emp. taxes	290.00
US Cellular	105.52
Treasurer St. of IA, water excise tax	1010.00
WRWA, usage	1576.15
Alliant	43.11
Sigourney P.O., certified letters	41.85
Rudy Votroubek, 8 locates	600.00
TOTAL	3666.63

Sewer Fund

Alliant	675.24
Keystone Labs, testing	151.06
Tremmel Backhoe Service, jet drain at lagoon	247.50
USA Blue Book, aqua shade	290.09
TOTAL	1342.89

APRIL 2020 Receipts by Fund

General Fund	6143.78
Local Option Sales Tax Fund	1600.63
Road Use Fund	6569.76
Trust & Agency Fund	3024.14
Water Fund	7113.62
Sewer Fund	2297.39
Garbage Fund	1929.00
TOTAL	28678.32

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OFFICIAL PROCEEDINGS: Sigourney Community School District

SIGOURNEY CSD BOARD OF DIRECTORS

Regular Meeting May 13, 2020

The Board of Directors of the Sigourney Community School District met in regular session Wednesday, May 13, 2020 at the Sigourney Jr-Sr High School Media Center, Sigourney, IA. The meeting was closed to the public and shared via electronic means as per Iowa Code Section 21.8. Board members physically present included Steven Seeley, Anne Arduser, Mike Bensmiller, and Mark O'Rourke. Melissa Bird joined the meeting electronically at 5:37 p.m., Allan Glandon arrived at 6:05 p.m., and Cody Branstad arrived at 6:05 p.m. Also present: Superintendent Dave Harper, JHHS Principal Shannon Webb, Elementary Principal Deanna Hutchings electronically, and pro tem Board Secretary Paula Rasplicka.

Call to Order/Determination of Quorum: Board President Steven Seeley called the meeting to order at 5:35 p.m.

In recognition of School Board Appreciation Month, Mr. Harper thanked the board members for their service.

Approve Agenda: O'Rourke moved, seconded by Arduser to approve the agenda. Motion carried 4/0.

Welcome Visitors and Guests/Public Comment:

Consent Agenda: O'Rourke moved, seconded by Bensmiller to approve consent agenda items to include the minutes of the April 8, 2020 Board Meeting, the financial reports, the April payroll report, and the list of bills: General Fund -\$81,689.17, Nutrition Fund -\$14,895.69, Activity Fund -\$1,361.90, PPEL Fund -\$26,607.20. Motion Carried 5/0.

Resignations: Bensmiller moved, seconded by O'Rourke to approve the resignation of Andy Harter as HS Social Studies teacher, coach, and TLC Leader at the end of the 2019-2020 school year. Motion carried 4/0, with Arduser abstaining.

O'Rourke moved, seconded by Bird to accept the resignation of Ben Edmundson as Assistant HS Wrestling Coach at the end of the 2019-2020 school year. Motion carried 5/0.

Bird moved, seconded by Bensmiller to accept the resignation of Samantha Boender as wrestling cheer coach at the end of the 2019-2020 school year. Motion carried 4/0 with Bird abstaining.

Bensmiller moved, seconded by Arduser to accept the resignation of Klynt Weber as Head JH Girls' Track Coach at the end of the 2019-2020 school year pending finding a suitable replacement. Motion carried 5/0.

Bird moved, seconded by O'Rourke to accept the resignation of Gunner Mohs as Assistant HS Boys' Track Coach at the end of the 2019-2020 school year pending finding a suitable replacement. Motion carried 5/0.

Bensmiller moved, seconded by Arduser to accept the resignation of Gabrielle

Atwood as HS Drama Coach at the end of the 2019-2020 school year. Motion carried 5/0.

Contracts: Bensmiller moved, seconded by O'Rourke to approve Steven Saatz as HS Special Education teacher. Motion carried 5/0.

Bird moved, seconded by Arduser to approve Valerie Magill as HS Football Cheerleading sponsor for the 2020-2021 school year. Motion carried 5/0.

Bensmiller moved, seconded by O'Rourke to approve Klynt Weber as Head HS Girls' Track Coach for the 2020-2021 school year. Motion carried 5/0.

O'Rourke moved, seconded by Bird to approve Gunner Mohs as Assistant HS Girls' Track Coach for the 2020-2021 school year. Motion carried 5/0.

Transfers: none

Non-Action Items: Mr. Harper presented an update on the COVID-19 Pandemic and reported that we will receive \$64,059 in CARES Act funding and will apply in any way deemed necessary

Mr. Harper led a discussion on the district's Return to Learn Plan.

Action Items: O'Rourke moved, seconded by Bird to approve the 1st reading of Policy Series 700, 800, and 900, and the individual policies. Motion carried 6/0.

Bird moved, seconded by Bensmiller to approve the wrestling and bowling sharing agreement with Keota CSD for the 2020-2021 school year. Motion carried 6/0.

Glandon moved, seconded by O'Rourke to approve the 1st reading of the Preschool, PreKindergarten, Elementary, Secondary, and Coaches Handbooks for the 2020-2021 school year as presented. Motion carried 6/0.

Bensmiller moved, seconded by Bird to approve the TLC PLC Leader contracts for Leane Stutzman and Kalynn Martinez for the 2020-2021 school year. Motion carried 7/0.

Branstad moved, seconded by Bird to approve the Employee Handbook for the 2020-2021 school year as presented. Motion carried 7/0.

Glandon moved, seconded by O'Rourke to approve the bid for the amount of \$6,000 from M4i Concrete for two entrances in the west grass lot at the high school. Motion carried 7/0.

Discussion Items/Committee Reports: Finance-no meeting; Bldgs. & Grounds - discussion of summer projects and May 21 meeting; Negotiations-no report; Policy-progress report.

Administration/Directors Reports: Reports were included in the packet. process of the superintendent evaluation.

Items/Topics for Next Board Meeting: The next board meeting will be held on June 10, 2020.

Committee Meetings/Workshops: Closed Session: at 6:33 p.m. Arduser moved, seconded by Bird to enter into closed session as per Iowa Code Chapter 21.5(1)(i) to conduct the superintendent

quarterly review. Roll Call Vote: Seeley, aye; Bird, aye; Arduser, aye; Bensmiller, aye; Branstad, aye; Glandon, aye; O'Rourke, aye. Motion carried 7/0.

Return to open session at 7:05 p.m. Adjourn: Bird moved, seconded by Arduser to adjourn at 7:06 P.M. Motion carried 7/0.

Steven Seeley, President

Paula Rasplicka, Secretary Pro-Tem

LIST OF WARRANTS

Checking Account ID 1 Fund Number-10 GENERAL FUND

Alliant Energy-Gas & Elec	
Mari/Apr	4,304.09
Best Western University Park Inn	
-Science Conf Travel Exp	210.39
Bug Man Pest Control	
-Pest Control April	110.00
Center Point Energy Services	
-Nat'l Gas March	4,135.73
Central Iowa Dist-Towel Dispensers	67.00